

Date: _____

RE: Request for Charitable Distribution from Individual Retirement Account # _____

Dear Sir or Madam:

Please accept this letter as my request to make a direct charitable distribution from my Individual Retirement Account # _____ as provided by Sec. 408(d)(8) of the Internal Revenue Code 1986, as amended.

Please issue a check in the amount of \$ _____ (not to exceed \$100,000) payable to "Pi Beta Phi Foundation" and mail it directly to the following address:

Pi Beta Phi Foundation
PO Box 801867
Kansas City, MO 64180-1867

In your transmittal to Pi Beta Phi Foundation, please give my name and address as the donor of record in connection with this transfer, and indicate that the check is for the benefit of _____ [e.g. Friendship Fund; *for a list of funds, contact the Foundation*]. Please copy me on your transmittal.

It is my intention to have this transfer qualify for exclusion with respect to the 20____ tax year. If you have any questions, or need to contact me, I can be reached at _____.

Thank you for your assistance in this matter.

Sincerely,

Plan Owner Name:
Plan Owner Address:

For custodian use only: For wire transfer information, please contact Pi Beta Phi Foundation's Director of Finance and Administration, Kim Sherman, at (636) 256-1357.